CHECKLIST

Window desk glare checklist

- [ ] Sit at your desk during the brightest part of the day and identify where glare appears on your screen
- [ ] Rotate or tilt your monitor to move reflections out of your sightline
- [ ] Shift the desk so the window is perpendicular to your seated position
- [ ] Install a translucent or vertical blind and adjust slats to block direct sun
- [ ] Add a desk lamp opposite the window to balance light levels
- [ ] Test the setup again at different times of day
- [ ] Recheck the arrangement in a different season when the sun's arc changes